

REQUEST TO MEDIATE

I/We would like GLAR to mediate a dispute between the parties identified below. I/We have executed and attached all necessary documents.

PARTY REQUESTING MEDIATION

Name _____
Street _____
City _____ State _____ Zip _____
Phone _____ Fax _____

I/We have the authority to enter into and sign a binding written agreement to settle this dispute.

Initials: _____

I/We acknowledge receipt of, and agree to mediation in accordance with GLAR's Mediation Rules and Guidelines (form M-2) and agree to sign an Agreement to Mediate (form M-3) at the Mediation Conference.

Initials: _____

Legal Counsel (if represented)

Name _____ Phone _____
Firm _____ Fax _____
Street _____
City _____ State _____ Zip _____

OTHER PARTY TO DISPUTE (If additional parties, copy and attach)

Name _____
Street _____
Phone _____ Fax _____

Have there been any formal court pleadings filed in this case? _____ Yes _____ No

If yes, are any trial dates or time limitations involved? _____ Yes _____ No

If yes, please explain time constraints: _____

Date: _____ Court _____ County _____

FEES: GLAR charges a \$300 administrative fee to start the mediation process. This fee covers the Mediation Officer, preparing sets of documents, file administration, scheduling and contacting the other parties to the mediation. **The fee is split by each party. If an outside Mediation Officer is requested, the fee will be determined by the Mediation Officer plus \$50. Payment is as follows:**

_____ Check enclosed OR

_____ Please charge my (circle one): Visa MasterCard

Account # _____ Exp. Date _____

Name on Card (print) _____

SIGNATURES REQUIRED TO INITIATE MEDIATION:

Name _____
Type/Print

Signature _____ Date _____

Name _____
Type/Print

Signature _____ Date _____

NOTE: You **must** attach a written summary of the dispute to be mediated and include any amounts that are being sought. Include the date of closing for the transaction.

Please return this form to:

**The Greater Lakes Association of REALTORS®
15344 Pearl Drive
Baxter, MN 56425**

GLAR M-1 Form